



**BOYS & GIRLS CLUBS  
OF GREATER HOUSTON**

# Club Membership Form

## INSTRUCTIONS TO PARENTS/GUARDIAN

For your child's well-being, the information you provide must be complete and accurate. This information is necessary to maintain funding, state compliance and records for Boys & Girls Club service. **The membership form will NOT be accepted without all forms completed and additional items received.** Please check off each box below as you complete each section.

*In response to COVID-19, BGCGH is taking preventive measures within the club. For many of the clubs this will mean limited capacities and smaller group sizes. We will establish waitlists once membership hits capacity at each club. See below for instructions on our waitlist procedures.*

### WAITLIST INSTRUCTIONS

- Once all membership spots are filled members will be placed on a waitlist.
- The waitlist will be formed by current age and grade.
- All membership spots will be filled 1<sup>st</sup> come 1<sup>st</sup> serve by age and grade.
- Spots will come available based on program attendance.

### PROGRAM ATTENDANCE REQUIREMENT

BGCGH programs will benefit your child with regular attendance. If your child will be absent please notify the club. Excessive absences (excused and unexcused) may be grounds for disenrollment from the program.

*In response to COVID-19, BGCGH is implementing an attendance policy as described below, to ensure that each club capacity is maximized.*

- *Members must have a frequency of attendance of 3 or more days per week*
- *If a member misses 3 or more days in a week, parents will be notified via phone and writing, if member misses again they will be removed from the Summer Program.*

## Checklist Items:

- Membership Application
- Parent Handbook Receipt Form
- Proof of Child's Age- 6 and 17 yrs old only *(show a copy of birth certificate or baptismal record)*
- Copy of Most Recent Report Card *(ongoing, will be collected as received from school)*
- COVID-19 Waiver of Liability
- TX Children's or Community Health Choice Health Plan Membership Card *(if applicable)*





Are you a veteran  Yes  No If yes, which branch \_\_\_\_\_

**MEMBERSHIP APPLICATION**

**These person(s) MAY NOT pick up child** - DO NOT LIST A LEGAL GUARDIAN WITHOUT PRODUCING A COURT ORDER

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

**Parent/Guardian Late Pick Up Policy: Open Door Policy and Club Access Permission:**

I (We) hereby give my permission for my child to become a member of the Boys & Girls Clubs of Greater Houston. I understand that the Boys & Girls Clubs of Greater Houston will make every effort to keep my child from leaving the Club building without permission; however, I also understand that the Club is not a daycare center and is not responsible for the time or manner in which my child may arrive or leave the Club.

Boys & Girls Clubs of Greater Houston afterschool program opens at dismissal and closes promptly at posted time, Monday through Friday. Please check with your local clubs for summer and holidays hours of operation. Boys & Girls Clubs of Greater Houston has a zero tolerance for late pick-up unless communicated in advance. The Boys and Girls Club is obligated to contact Child Protective Services if a child is left after business hours and if we cannot get in contact with legal guardian. Yes  No

**Medical Treatment Permission:** I (We) permit and authorize Boys & Girls Clubs of Greater Houston staff Members, to allow necessary examination, anesthetic, medical diagnosis, surgery or treatment, and/or hospital care to be rendered to the named minor under the general or special supervision and on the advice of any physician or surgeon licensed to practice medicine. I understand that care for injuries that may occur during my child's active participation in Boys & Girls Clubs of Greater Houston are the responsibility of myself, my family and/or my insurance. I understand that the Boys & Girls Clubs of Greater Houston does not supply insurance for my child.  Yes  No

**Academic Permission:** I (We) permit and authorize my child's school and/or teacher to release my child's school grade reports and information on general attendance and performance to Boys & Girls Clubs of Greater Houston for aggregated use in program evaluation and for purposes of support of in-school education in the out-of-school programs. My child has permission to participate in surveys, assessments and use of the internet for program purposes. The Boys & Girls Clubs of Greater Houston will not re-release personal information provided by a school or teacher.  Yes  No

I certify that I am the person legally responsible for the child applicant and that I have read and accept ALL of the statements and conditions contained in this application and in the **Parent Handbook**, the **Medical Treatment Permission**, and the **Academic Permission** Statements and hereby give authority to the Boys & Girls Clubs of Greater Houston to the extent of the statements and permissions granted therein.

**(Parent)** I certify that the information provided in this application is true and correct. I understand that membership fee is non-refundable and that the Boys & Girls Club reserves the right to revoke membership for necessary infractions against its policies.

Print Name \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**(Child)** I wish to be a member of the Boys & Girls Clubs of Greater Houston, Inc. I will check into the Club each day by showing my membership card. I am to stay at the Club until I am picked up, I will not leave the Club without permission.

Print Name \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Administrative Use Only:**

Assigned Unit: \_\_\_\_\_ Date Entered: \_\_\_\_\_

Paid:  Cash Payment Received By: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Session:  Afterschool  Summer Received Report Card :  Extracurricular (optional):  Basketball   
Flag Football  Soccer  Cheer/Dance  Baseball  Other: \_\_\_\_\_

Check **All** Eligibilities that Apply:  COMP  Grant  Texas Children #: \_\_\_\_\_  Community Health #: \_\_\_\_\_

Other: \_\_\_\_\_